

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, October 13, 2016 in Board Room A of the Sophie Beaumont Building-Human Services– 111 N. Jefferson Street Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Jesse Brunette, Susan Hyland, Paula Laundrie, JoAnn Grashberger

Excused: Bill Clancy, Aaron Linssen

Also

Present: Erik Pritzl, Executive Director
Nancy Fennema, Deputy Director
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager
Mark Lallensack, CTC Accountant

1. Call Meeting to Order:

The meeting was called to order by Chairman Lund at 5:15 pm.

2. Approve/Modify Agenda:

GRASCHBERGER / ANDREWS moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of September 9, 2016 Human Services Board Meeting:

HYLAND / HUXFORD moved to approve the minutes dated September 9, 2016.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl had attached is report with the agenda packet. Pritzl stated that the budget meeting for the HS Committee held on October 11th was quick and efficient. Pritzl noted there were two changes to the proposed budget made by the HS Committee. The first change was to add \$40,000 for the Treatment Alternatives and Diversion programs (Treatment Courts) to support positions requested through a grant. The full grant amount was not awarded, and the positions would have to be reduced or eliminated without the additional funds. The second addition was \$25,000 for the Welcome Baby program that is in jeopardy of ending due to grant and funding reductions.

5. Presentation re: CTC Fiscal Services:

Finance Manager Eric Johnson and CTC Accountant Mark Lallensack gave a Power Point presentation to the board. The presentation was included in the agenda packet.

LINSSEN / ANDREWS moved to receive and place on file.
Motion was carried unanimously.

6. Discussion re: Barbara Bauer Award.

Citizen Board Member Andrews had asked that this be on the agenda. We have not considered anyone recently and Andrews would like to initiative it again. We do not necessarily have to grant the award but we want nominations to be allowed. Kara Navin will email guidelines for the award out to the board.

7. CTC Administrator Report including NPC Monthly Report:

Schubert had sent the NPC Monthly Report in the agenda packet. He did pass out an Addendum (attached).

ANDREWS / HYLAND moved to receive and place on file.
Motion was carried unanimously.

8. Financial Report for Community Treatment Center and Community Programs:

A financial summary was included in the board agenda. Financial Manager Eric Johnson went through the numbers.

HUXFORD / LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

9. Statistical Reports:

Please refer to the packet which includes this information.

10. Approval for New Non-Continuous Provider & New Provider Contract:

Please refer to the packet which includes this information.

LAUNDRIE / ANDREWS moved to receive items 8 – 9 and place on file.
Motion was carried unanimously.

11. Other Matters:

Next Meeting: Thursday, November 10, 2016
5:15 p.m. – Community Treatment Center, Room 365

12. Adjourn Business Meeting:

LAUNDRIE / HYLAND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:10 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

NPC Monthly Report Addendum

Other Business Continued - There was a recent health inspection conducted at Bayshore Village skilled nursing facility in response to a self-reported event that we became aware of in which one of our resident's was served food that was contradictory to this resident's physician ordered diet. The resident subsequently passed away. DHS evaluated the case and issued us a deficiency: F0323 - - S/S: J: -- 483.25 (h) – Free of Accidents Hazards/Supervision/Devices.

The S/S: J citation was removed on 09/18/16 at the exit of the health inspection as it was determined the facility took necessary immediate action to educate and train staff and have appropriate policies, procedures, and ongoing training in place to demonstrate that other resident were not at imminent risk of harm or danger. DHS determined that this to be an isolated event. The immediate jeopardy citation initiated an Extended Survey on the facilities policies, procedures, and systems for prevention of accidents in other resident safety areas of operation. This Extended Survey was conducted by DHS on 09/26/16. DHS did not find any deficient practices from that health survey review.

An immediate jeopardy citation will subject Bayshore Village to the additional following CMS imposed penalties:

- A two-year restriction from conducting nurse aid training programs onsite, without obtaining a waiver.
- A civil monetary penalty imposed by CMS.
- An additional follow up health inspection on our meal delivery and other resident quality of care services.
- Discretionary Denial of Payment for new admissions, if substantial compliance is not achieved by 12/21/16.
- Termination of your participation in Medicare and Medicaid programming, if substantial compliance is not achieved by 03/26/17.

Bayshore Village Nursing Home is a CMS 5 Star Rated (out of a possible 5 star) skilled nursing facility. This rating is based on prior health inspection history, facility staffing ratios, and quality of care outcomes. Only the top 10 % of facilities in the nation are awarded this star rating. We are saddened by this isolated event, and we have and will continue to take action to prevent this type of accident from happening again.

Respectfully submitted by:

Luke Schubert, NHA: Hospital and Nursing Home Administrator